



CLERKSHIP PROGRAM

NUNAVUT COURT OF JUSTICE

IQALUIT, NUNAVUT

The Nunavut Court of Justice (NCJ) is a unified territorial and superior court administering justice to the entire territory of Nunavut. The NCJ is seeking one law clerk for May 2018-April 2019.

DESCRIPTION OF DUTIES:

The clerk provides support to the NCJ's Judges. The Law Clerk reports to the Executive Legal Officer. In particular, he or she may be asked to:

- Conduct legal research and draft memorandum and opinions
- Edit and proof judgments
- Research and draft court policy and protocol
- Coordinate and participate in court committees
- Monitor and keep the Judges informed of pending legislative changes
- Provide support to the Lay Justice of the Peace Program and Court Registry as required

As the NCJ has both territorial and superior court jurisdiction, the position offers exposure to a wide variety of civil and criminal matters. The law clerk will also have the opportunity to go on two court circuits during his/her time in Nunavut. Circuits are usually 4- 5 days long and the travel arrangements are paid for by the Court.

BENEFITS:

The clerk earns approximately \$38.59 per hour, plus a Northern Living Allowance of \$7.70 per hour. The clerk will earn 6% vacation pay for the first four months, and accrue credit for paid vacation thereafter.

QUALIFICATIONS:

The clerk must have a degree from a Canadian law school. The ideal candidate will have excellent research, writing and analytical skills and the ability to work well with judges and other staff. The candidate should have an independent work ethic and strong organizational skills. **Priority will be given to those with experience in criminal law and a demonstrated interest in Inuit or First Nations social, cultural, and economic issues.**

APPLICATION PROCESS:

Please submit the following documents by email to mmossey@gov.nu.ca by 5pm EST on Friday November 20, 2017:

- Cover letter
- Resume
- Contact information for 2-4 references
- Official law school transcript
- Writing sample of no more than 5 pages

Your application package must be smaller than 4mb or it will be rejected by the Court's server. Split the package into multiple e-mails if necessary. Alternatively, you may fax or mail your application package to:

Fax: 867-975-6169

Attn: Mark Mossey
Executive Legal
Officer
Nunavut Court of Justice
Box 297
Iqaluit, NU X0A 0H0

Only successful candidates will be contacted for an interview.

OTHER INFORMATION:

Unless negotiated separately, the position does not count towards your province's articling requirements. For more information regarding articling in Nunavut contact the Nunavut Law Society.

Please note that *the Legal Profession Act* in Nunavut only permits a part of the clerkship to apply towards articles. **The Nunavut Court of Justice cannot accommodate the remainder of the clerkship to any further articling period.** It would be the responsibility of the Clerk to make their own arrangements for a further articling period and to deal with the Nunavut Law Society, if you wish to be called in the territory.

The successful candidate must arrange their own accommodation. All previous clerks have managed to secure accommodations before arriving in Nunavut. Rooms are approximately \$1,200-1,800/month and furnished one-bedroom apartments are about \$2,600/month.

For further information, please contact:

Executive Legal Officer Mark Mossey
mmossey@gov.nu.ca

Law Clerk Alina Seagal
ncj.lawclerk@gov.nu.ca